

APPROVED MINUTES

Bradford Academy & Graded School District Board of Trustees

Bradford Elementary School

Bradford, VT 05033

Location: Bradford Elementary School

**** Approved Minutes **** October 15, 2018

Present

Board Members: Kim Frydman, Lucas Barrett, Angela Colbeth, Emily Shipman

Administrators: Emilie Knisley, Kate Paxton

Guests: School Counselor, Amy Hayward, Heidi Allen

Call to Order

The Board Chair called the meeting to order at 6:03 p.m.

Agenda Review

Lucas reminded the board members about the VSBA conference coming up at Lake Morey. Emily Shipman will try to attend a portion of the conference. In other business the board will discuss negotiations.

Approve Minutes

A motion was made and seconded (Lucas Barrett/Emily Shipman) to approve the September 17, 2018 minutes as presented. Approved 4-0.

Correspondence

None

Contracts

A contract was presented for paraprofessional Nicole White-Fogarty in the amount of \$16,726.50. A motion was made and seconded (Lucas Barrett/Angela Colbeth) to approve the contract and authorize the Board Chair to sign. Approved 4-0.

Board Orders

A motion was made and seconded (Lucas Barrett/Kim Frydman) to approve the board orders as presented. Notable expenses include: professional development tuition, annual VSBIT multiline insurance, last installment for mowing, and the bond payment. Approved 4-0.

Other

Lucas Barrett reviewed the structure and process of negotiations. Lucas Barrett and Amy Hayward shared the same sentiment that it was a productive and positive experience. Kim Frydman solicited the board for representation on the negotiations committee. Emily Shipman nominated Lucas Barrett. Lucas Barrett nominated Emily Shipman who declined the nomination. Lucas Barrett will represent the BES Board for negotiations and if a second board member is needed Angela Colbeth will as well. Emilie Knisley will forward an email from Melanie Elliott with further information regarding the negotiation process.

Public Comment

None

Principal's Report

Kate Paxton distributed and reviewed the Principal's Report and solicited questions. Lucas Barrett asked how the school year is going. Kate Paxton shared it has been difficult to get into classrooms. Most of her time has been spent on a mix of student behavior, meetings, learning systems, and personnel issues. Kate feels in the long term this will be a great fit but the short term is challenging. The board let Kate know whatever support they can give to please let them know. Kate has received support from her mentor, past principals as well as from

OESU and the staff at BES. The leadership team is meeting, building coherence is very important. BES has great programs and staff but is missing a unified model guiding those things. Emily Shipman asked about behavior data. Kate updated the board on the student support center as well as the tracking method for behavior. Lastly, Kate updated the board on the difficulties with the support staff pay scale and hiring.

Financial Update Emilie Knisley reviewed the financial statement that was distributed. The unaudited balance for FY18 was net revenue of \$1,993.45. There is a deficit from a prior year in the amount of 84,827.31. The State Board of Education is meeting and will be discussing some of the schools under OESU. The budget process could be different based on the outcome of this meeting. There are unexpected expenses this year with new hires. Kate Paxton also reviewed possible transportation expenses that are not in the budget.

SBAC Scores School specific data will not be released until December. Emilie Knisley stated that the overall data for BES was positive.

Facilities The facilities committee will be reinstated and consist of the following members: the principal, a professional staff, a board member, the facilities director, and the assistant superintendent. Lucas Barrett will happily represent the board on the facilities committee.

Bus Policy Emilie Knisley reviewed the differences between Butler's and BES's bus policies regarding drop off. Emilie Knisley recommends adopting Butler's policy which states no one under the third grade may be dropped off alone at the bus stop. A first read will be presented at the next meeting. Kate Paxton plans to work on the bus behavior processes as well.

The board will see about scheduling a social with the BES staff.

Executive Session A motion was made and seconded (Lucas Barrett/Emily Shipman) to enter into executive session at 7:07 p.m. for the purpose of non-disclosure of student records. Approved 4-0.

The Board exited executive session at 7:20 p.m. No action taken.

Adjournment A motion was made and seconded (Lucas Barrett/Emily Shipman) to adjourn the meeting at 7:21 p.m. Approved 4 – 0.

Respectfully Submitted,
Liz Kingsbury, Clerk

These minutes are approved by the Board