

DRAFT Minutes  
Unified School District No. 36  
Waits River School District Board of Directors

Thursday, June 20, 2019

Members Present: Ken Schaffer, Joe Nolin, Stacy Emerson, Sarah Nolin, Dick Kelley (Treasurer)  
School Members Present: Emilie Kinsley, Carlotta Simonds-Perantoni

Visitors: Larry Hatch, Marylou Moore

Joe Nolin called meeting to order at 6:01pm

**Agenda Review/Approval:** No additions

**Correspondence:** None

**Contracts:** Food Service contract, to be acted on later in the agenda

**Board Orders:**

Sarah Nolin asked for a motion to approve Board orders in the amount of \$50,714.86 for 3/28/2019 (two examples: Hartford School District, \$29,580.28, Perry's Oil \$12,995.00). Joe Nolin Seconded the Motion. All in favor, the motion carries (Stacy Emerson abstained from voting)

Sarah Nolin asked for a motion to approve Board orders in the amount of \$75,130.11 for 4/09/2019 (two examples: Butler Bus company \$21,975.91, Spaulding H.S., \$14,424.00). Joe Nolin Seconded the Motion. All in favor, the motion carries (Stacy Emerson abstained from voting)

Sarah Nolin asked for a motion to approve Board orders in the amount of \$34,534.98 for 4/26/2019 (two examples: Underwood Catering, \$19,390.96, Dean's Property Management, \$4,105.00). Joe Nolin Seconded the Motion. All in favor, the motion carries (Stacy Emerson abstained from voting)

Sarah Nolin asked for a motion to approve Board orders in the amount of \$123,348.19 for 6/20/2019 (two examples: Butler Bus company \$23,536.12, Underwood Catering, \$21,624.07). Joe Nolin Seconded the Motion. All in favor, the motion carries.

**Public Comment:** None

**Board Reorganization:** Joe Nolin opened the nomination for:

**Board Chair:** Sarah Nolin nominated Stacy Emerson, Ken Schaffer seconded it. There were no other nominations. All were in favor, the motion carries.

Stacy Emerson opened the nomination for **Board Vice Chair**. Joe Nolin nominated Sarah Nolin, Ken Schaffer seconded it. There were no other nominations. All were in favor, the motion carries

Stacey Emerson opened the nominations for **Payables/Financial Clerk**. Ken Schaffer nominated Joe Nolin, Sarah Nolin seconded it. There were no other nominations. All were in favor, the motion carries

**Assistant Treasurer:** All were in favor, after discussion, of eliminating this position for the coming year due to duplication of duties

Stacy Emerson opened the nominations for **Assistant to the minute's clerk**. Joe Nolin nominated Sarah Nolin. Ken Schaffer seconded it. There were no other nominations. All were in favor, the motion carries.

Stacey Emerson opened the nominations for **OESU board member representatives** (3 needed). (1 is Stacy Emerson; all board chairs are participants automatically)

Joe Nolin nominated Ken Schaffer, Sarah Nolin seconded it. All were in favor, the motion carries.  
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**Treasurer's Report:** Dick Kelley reported that he is seeking Cash Flow information from the past 12 months, allowing him to familiarize himself more about the reporting and anticipation of funds flow. Stacy Emerson signed final banking paperwork to shift Dick to the Treasurers banking accountability for the last banking need.

**Principal's Report:** Submitted in writing to all members. (Attached)

**Approve Tax Revenue Anticipation Note:**

Joe Nolin made a motion for Waits River Valley School Board to approve Orange East Supervisory Union to borrow the Tax Revenue Anticipation Note for FY2020 on behalf of Waits River Valley School #36 in the amount of \$1,207,142.00. The Board authorizes Lorie Blood or Richard "Dick" Kelley to make advances on this amount. Ken Schaffer seconded it, there was no discussion, all were in favor, and the motion carries. All board members present signed the required paperwork for the Tax anticipation Note and gave them to Richard "Dick" Kelley for return to OESU.

**Authorize Abbey Group Contract for FY20:** Joe Nolin made a motion to approve the Abbey Group contract for food services for the 2019-2020 school year in the amount of \$164,978.00. Sarah Nolin seconded it. All were in favor, the motion carries.

**Summer meeting schedule:** No meeting in July, next meeting will be August 22, 2019 - dinner at 5:00pm with new staff attending. Carlotta will organize. Regular meeting to begin at 6:00pm

**Board retreat-meet new Staff and Principal's goals:** Discussed during summer meeting agenda item.

**Preschool FY21 update:** Committee work is occurring for the anticipated addition of WRVS public preschool to the FY21 budget. OESU staff will assist the committee in reviewing building space requirements and space options. Much more discussion and work will continue.

**Wrap Up/Next meeting agenda items:** Retreat, Principal goal review (past year, upcoming year), tour the building, meet new staff.

**Public Comment:** None

A motion to adjourn was made by Joe Nolin, seconded by Ken Schaffer. All voted in favor, the motion carries. The meeting adjourned at 7:40pm

Future Meetings:  
WRVS Board August 22, 2019

Minutes written/submitted by Carlotta Simonds-Perantoni